

National e-Governance Division (NeGD)  
Department of Electronics and Information Technology (DeitY)  
Ministry of Communications and Information Technology  
Government of India

Dated: 17<sup>th</sup> February, 2015

**OFFICE MEMORANDUM**

**Subject:      Formation of Steering Committee "To organize Digital India Week"**

It is has been decided with the approval of Competent Authority to constitute the Steering Committee, under the chairmanship of AS (e-Gov), Department of Electronics and Information Technology (DeitY) to organize the Digital India Week.

**Members**

- i. JS(ESDM) DeitY
- ii. JS(EP & A) DeitY
- iii. JS (eGov) DeitY
- iv. JS&FA DeitY
- v. GC Head, R&D(IT)
- vi. GC Head, R&D(Electronics)
- vii. DG, CERT DeitY
- viii. DG, STPI, DeitY
- ix. DG, CDAC, DeitY
- x. MD, NIELIT, DeitY
- xi. CEO, CSC-SPV
- xii. President& CEO, NeGD (Convener)

**Special Invitees (Government)**

- i. Representative of Secretary, Department of Telecom (DoT), not below the rank of Joint Secretary.
- ii. Representative of Secretary, Department of Post (DOP), not below the rank of Joint Secretary.
- iii. Representative of Secretary Department of School Education, not below the rank of Joint Secretary.
- iv. Representative of Secretary, Department of Higher Education, not below the rank of Joint Secretary.

- v. Representative of Secretary, Ministry of Petroleum & Natural Gas, not below the rank of Joint Secretary.
- vi. Representative of Secretary Department of Health and Family Welfare, not below the rank of Joint Secretary.
- vii. Representative of Secretary Department of Rural Development, not below the rank of Joint Secretary.
- viii. Representative of Secretary Ministry of Panchayati Raj, not below the rank of Joint Secretary.
- ix. Representative of Secretary Ministry of Urban Development (Municipalities), not below the rank of Joint Secretary.
- x. Representative of Secretary, Ministry of Corporate Affairs (MCA21), not below the rank of Joint Secretary.
- xi. Representative of Secretary, Department of Industrial Policy & Promotion (DIPP), not below the rank of Joint Secretary.
- xii. Representative of Secretary, Department of Administrative Reforms and Public Grievances (DARPG), not below the rank of Joint Secretary.
- xiii. Representative of Secretary, Department of Skill Development, not below the rank of Joint Secretary.
- xiv. Representative of Secretary, Ministry of Information and Broadcasting (I&B) not below the rank of Joint Secretary.
- xv. Representative of Secretary, Ministry of Statistics and Programme implementation, not below the rank of Joint Secretary.
- xvi. Representative of Secretary, Ministry of Micro Small and Medium Enterprises, not below the rank of Joint Secretary.
- xvii. Representative of Chairman Railway board not below the rank of Joint Secretary.
- xviii. CMD, BSNL, DoT or representative.
- xix. DG, UIDAI or representative.
- xx. DG Directorate of Advertising & Visual Publicity (DAVP) or representative.
- xxi. DG Press Information Bureau (PIB) or representative.

#### **Special Invitees (Industry Bodies)**

- i. National Association of Software and Services Companies (NASSCOM),
- ii. Manufacturers Association for Information Technology (MAIT),
- iii. Electronic Industries Association of India (ELCINA),
- iv. Communication Multimedia and Infrastructure (CMAI),

The chair may co-opt additional members/special invitees as and when required.

The special invites will be called for meeting as per the requirements.

The duration of the aforementioned Steering Committee will be coterminous with the completion of the event i.e. organizing Digital India Week and post event work, as may be required.

The Steering Committee shall meet as and when required.

These issues with the approval of competent authority.

**Terms of Reference**


- i. To steer the design, planning and execution of Digital India Week.
- ii. To provide domain knowledge and arrange resources.
- iii. To coordinate with respective stakeholders/state governments for successful implementation of Digital India Week.
- iv. To monitor and review the progress.
- v. Any other task related or incidental to this.



**Anoop kumar Agrawal**  
**President& CEO, NeGD, DeitY**

To,

1. All members of the Steering Committee
2. All Special Invitees to the Steering Committee
3. P&CEO, NeGD
4. OSD to Secretary, DeitY
5. PPS to AS (e-Gov), DeitY
6. File of even number: 3(9)/2015-EG-II



**Anoop kumar Agrawal**  
**President& CEO, NeGD, DeitY**